

ALBURY PARISH COUNCIL MEETING

Minutes of a meeting held Tuesday 11th November, 2025 at 7.15 pm at the village hall

Present: Councillors Jolly, Kelly, Klimowicz, Levell and Pope

In attendance: Mrs J Pettitt (clerk) and East Herts Councillor Geoff Williamson

The Chair opened the meeting at 7.20 pm

1. To receive and accept apologies for absence.

None.

2. To receive declarations of interest.

a) To receive declarations of interest from councillors on items on the agenda

b) To receive written requests for dispensations for declarable interests

c) To grant any requests for dispensation as appropriate.

No declarations or requests for dispensation received.

3. To confirm the minutes of the Albury Parish Council meeting held on Tuesday 14th October 2025.

Resolved, that these minutes be agreed as a true and accurate record of the proceedings.

Unanimously agreed.

4. To receive reports on actions agreed at the last council meeting

a) The clerk offered the signpost renovation and railing painting has been offered to a local contractor

b) Councillor Pope sent a link to the clerk detailing how areas for bus stop locations are evaluated (see point 14)

c) Councillor Pope requested a meeting with Highways to discuss issues in Albury (see point 15)

d) All councillors are collating information for an information board (see point 16)

5. To receive petitions, comments and questions from the public. None.

6. To consider planning applications

APPLICATION: 3/25/1705/PNPV PROPOSAL: Prior approval application (Part 14, Class J) for installation of roof mounted solar PV panels AT: The Mill Tile Kiln Farm Standon Road Little Hadham. **No comment**

7. To receive bank statements, bank reconciliation and financial summary

These were received by the Council and found to be satisfactory.

Balance at 14/10/25

£14,690.26

Outgoings: 16/10/35 Councillor Kelly, meeting catering	£36.00
20/10/25 Lloyds Bank service charges	£4.25
23/10/25 Mrs J Pettitt clerk's salary	£491.73
23/10/25 HMRC Employee NICS	£46.62
23/10/25 EHDC play area inspection	£71.48
24/10/25 Anne Wright, walking map update	£200.00
24/10/25 E-scapes hall mowing October	£200.00
30/10/25 R Murdoch bedding plants	£39.00
11/11/25 CHBT new defib pads	£89.94

Income: 23/9/25 Donation from village hall for October mowing	£100.00
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Balance at 11/11/25	£13,611.24
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8. To agree payments due.

None

9. To receive the clerk's report (for information only). None.

10. To discuss the precept to request for the next financial year

The clerk will circulate a budget forecast. The councillors can then add any other expected costs. The precept amount will then be set and the form signed off at the January meeting.

11. To hear from anyone interested in filling our parish councillor vacancy. None.

12. To discuss the future of Albury Primary School which was discussed at the Herts County Council cabinet meeting of 6th November and any actions the parish council can take in support of the school

Herts County Council has put Albury Primary School forward for closure and we are awaiting notification of the start date of a 4-week consultation period. The parish councillors agreed that the school is an important village asset and its closure would be a great loss to the community. We will respond to the consultation as a stake holder and will encourage as many people as possible to also respond.

Two councillors have been granted a meeting with the headteacher and chair of governors tomorrow. They will ask for as much information as the school is able to share including how and why the school has come to be under threat of closure.

The parish council will try to establish the diocese view point and will contact local MPs and other prominent people to enlist their support. We will also try to make contact with the diocese Educational Advisor and the Local Authority school improvement partner to ask for their viewpoint and support against closure.

13. To discuss the progress of repairing the Patmore Heath fingerpost

There has been a delay as the lettering is unavailable. We are looking at alternatives.

14. To discuss the progress of requesting paved bus stops

We have been waiting for survey feedback. Councillor Williamson has chased this and will follow up on these.

15. To discuss the progress of creating an agenda and gathering photographic evidence of all issues we would like to raise with Highways

Councillors Kelly and Levell are collating this information and it will then be sent to our Highways contact. This is in lieu of a face-to-face meeting which has proved difficult to arrange.

16. To discuss the progress of creating the information board

Information will be collected together during December ready to submit to the designer.

17. To discuss any footpath issues in the footpath report

None.

18. To discuss any crime reports received

None.

19. To belatedly draw the September 200 Club number

Number 51 was drawn.

20. To suggest agenda items for the next Parish Council Meeting to be held Tuesday 13th December 2026 at 7.15 pm at the Village Hall

Information board progress, grant application from locality budget progress, Stansted Airport Community fund application, defibrillator fundraising, quotes for new signs at the village hall, crime reports, footpath report

The Chair closed the meeting at 8.55 pm

Signed.....

Date.....